



# SHALIMAR BAGH CLUB

*Managed by : Shalimar Social Club Society (Regd.)*  
 Plot No. 9, B-Block, Community Centre, Club Road,  
 Shalimar Bagh, Delhi-110088 Tel.: 27484433, 27484434  
 e-mail : shalimarbaghclub@gmail.com

## APPLICATION FOR RESERVATION OF ACCOMMODATION IN TRANSIT ROOMS

1. Name (Block Capital) .....
2. Membership Number .....
3. Full Address .....
4. Telephone Number Office : ..... Resi.: ..... Mobile : .....
5. Accommodation Required
  - (a) No. of Rooms .....
  - (b) Days required .....from ..... To .....
  - (c) Relationship with guest .....
  - (d) Guest Address with telephone nos.  
.....  
.....
  - (e) No. of guests .....
  - (f) Nationality .....
  - (g) Tariff payable ..... Room Tariff Rs. ....  
(inclusive of taxes)  
Total Rs. ....
6. Total Tariff Paid Rs. .... Vide Receipt No .....
7. Details of Family Members /Guests using Transit Rooms and the member who booked builder shall lie refused full amount.

	Name	Age	Relation
(1)	_____		
(2)	_____		
(3)	_____		
(4)	_____		

Dated.....

Signature of Applicant

Membership No. ....

## Certificate / Understanding

Certify that I have read and understood the contents of the Rules / Bye-laws pertaining to the Transit Rooms which are listed below :

1. I will abide by the regulations of the Club.
2. I understand that the stay will only be for the period reserved which is maximum of 5 days at a time.
3. The Stay can be extended / advanced if there is no booking by giving clear 48 hour notice.
4. Full advance has to be paid for the entire period for which the accommodation is required.
5. Check in 14.00hrs / Check out 12.00 Noon
6. In case I fail to vacate the room at the due date and time, I will be treated as an unauthorized occupant and will be liable to be evicted and my membership cancelled.
7. If I do not turn up on date of confirmed booking, no refund shall be asked.
8. I will not keep any pets in the Transit Rooms during my stay.
9. On vacation I will hand over the key of the room and all the items held on the inventory and clear my bill. 24 hours notice will be given for the preparation of the Bill.
10. No Dinner / Lunch will be served in rooms.
11. No Alcohol is permitted to be consumed in Guest Rooms.
12. Geysers / Lights / A.C./T.V. to be switched off when leaving Guest Rooms.
13. Non-members / Visitors are not permitted to go to guest rooms to visit guests staying in room. However the visitor may be received at reception.
14. Cooking and electrical appliances are not permitted to be used in guest rooms.
15. Guest staying in the room is permitted to use Club facilities without paying guest fee.
16. Club is not responsible for loss of any valuables.
17. If any dues are not cleared by the guest before guest's departure. Member booking guest room is responsible to clear club dues.
18. Rooms can be booked any time no refund shall be made in case of cancellation however, in case the cancelled rooms are utilized by other members 75% of the room tariff for the utilized rooms shall be refunded.
19. In case of cancellation by Club authorities due to unforeseen circumstances and natural calamities full booking amount shall be refunded.
20. Guest will have to check in before 11 p.m. on the day of booking. Entry to the guest room will not be permitted after 11 p.m. except for guest holding transit yellow card issued by the Club.
21. Club administration will not be responsible in case of A.C., Elevator or electricity failure. However, effort shall be made to rectify the fault. Fans shall be provided in event of failure of A.C. No refund of tariff shall be given.
22. Parking of the vehicle in the parking area by the guest shall be at their own risk, Club will not be responsible for any thefts / damage in the parking area.
23. Booking of extra bed, if any, for the children below 12 yrs. of age staying with parents in the same room will have to be done at the time of booking. No extra bed shall be provided in absence of advance booking.
24. Only two adults and maximum of two children below 12 yrs. of age are permitted with the guest in the same room.
25. All out effort will be made to allot the same room which is booked however club has right to provide similar category of room other than booked room due to any unavoidable circumstances or unforeseen reasons.
26. Efforts are made not to book the same room twice on the same date if done due to system malfunctions and oversight the member booked earlier shall be entitled the member who booked latter shall be refunded full amount.

Date .....

Signature of Member